

FIXTURE SECRETARIES SUBMISSION DEADLINE CHECK LIST



ALL INFORMATION MUST BE SUBMITTED AT LEAST 6 WEEKS BEFORE YOUR FIXTURE DATE.

Email to fixtures@p2pa.co.uk



VETERINARY ATTENDEES

- Minimum 3 vets irrespective of entry or runner numbers.
- Vet 1: Senior Vet must be SRVS or SPVS accredited.
- Vet 2: Must be RVS accredited.
- Vet 3: Must be in equine practice.



DOCTOR ATTENDEES

- Doctors 1 and 2: Must be BHA Registered Doctors.
- Doctor 3: Crowds over 2000 should have a dedicated crowd Doctor. If not BHA registered they must have their own indemnity insurance.



MEDICAL AUDIT AND MEDICAL STANDING ORDERS

- This will be emailed to you directly by the BHA Medical Team
- Consult with your SRMO to complete your Audit. If you still have questions, contact medical@britishhorseracing.com
- Use of non-BHA registered medical staff is a rule breach and invalidates the indemnity insurance.
- **No meeting will be allowed to take place where the medical documentation has not been received and approved by the CMA before the day of entries for the meeting.**



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OFFICIALS AT MEETINGS



HOST HUNT PERMISSION

- Signed by authorised Host Hunt official.



LANDOWNERS CONSENT

- Signed by landowner or authorised agent.



FIXTURE INSURANCE

- Copy of current season insurance policy to be forwarded.
- Only the one page showing the fixture name, dates covered and amount of £10M coverage needs to be sent.
- If your insurance is covered centrally by the hunt please forward a copy.



WITHIN 2 DAYS AFTER YOUR FIXTURE DATE



MARKED RACE CARD

- Write the Going of the course on the front of a marked race card.
- Forward a marked racecard in the mail to: The PPA Office, 30A Shrivenham Hundred Business Park, Majors Road, Watchfield, SN6 8TZ.



WITHIN 8 WEEKS AFTER YOUR FIXTURE DATE



HBLB LEVY GRANT FORM

- Submit HBLB paperwork to apply for your grant.
- **Your HBLB grant submission is a requirement without which your next fixture licence application may be refused.**

A charge of £500 may be made for documentation submitted less than 6 weeks before the meetings scheduled date